Woodbrooke Board Meeting

May 10, 2017

Starting time: 7:30 pm

Location: Nancy’s home

Attendance: Nancy Koziatek (President), Mark Brucki (Vice President), Leslie Baron (Secretary), Kevin Yee (Facilities/Grounds), Cheryl Macdonald (Co-Swim Chair), Stephanie Surowiec (Communications), Kelly Salter (Club Manager)

Nancy (President)-

* Roughly 24 bonds to be sold to make our revenue projection of $190,000
* No additional spending at this time-Gaga pit, diving board concrete, umbrellas are put off until finances are in a better position of understanding
* Cheryl mentioned-to keep in mind future projects should be as much functional as well as aesthetic
* Do not want to raise dues or a special assessment
* Stephanie questioned how long they have been at $550 for dues and maybe we could raise dues $25. (325 members x 25 = $8125.00 significant to work on improvements)
* Snack bar-due to needed repairs, recommend not to be opened. Instead, we could have a freezer in the lobby for ice cream and chocolate based candy-
* Would vending machines make $ or just provide a service?

Kevin (Building & Grounds)

* Everything is ready except women’s sinks
* Need payment for plumbing-Kevin will handle tomorrow
* Plan is to have boys’ bathroom ready and split use for practice
* Tree is down
* Painting is underway
* May need to add outlets to the wall for freezers
* Trash cans/recycling-what do we do with returnables? Should we add plastic corrugated bins and have lifeguards sort and see if it is worth the cost to have separate bins
* Carpet cleaned before opening

Don (Tennis Chair)-report sent in

* Tennis to open soon
* Board approved tennis membership-$100 to play

Mark (Vice President)-

* Coordinated parking lot situation with Church and Montessori School and obtained permit for North Farmington’s lot as well

Kelly Salter (Club Manager)-

* 18 guards to date-would like 20 guards
* 2 guards and an assistant manager on the deck with 1 guard at the desk
* In process of figuring out staffing for shifts-will base needs on Charlie’s schedule from last year

Stephanie (Communications)

* Rules and Regulations
	+ Kids alone-must be 12 years old
	+ Pavilion reservations-via esoft-fee should be paid in full/half of pavilion $75 per hour-2 hour minimum and full pavilion $150.00/4 hours is typical 100% refund if cancelled 1 week/ $50 non-refundable deposit if cancelled 72 hours or less.
	+ No smoking of any kind at ALL inside the premises-must be in parking lot

Cheryl (Swim)

* Pool is very full/heater works/chemicals
* Auto vac has been in pool and Cheryl will manually vacuum pool this week
* B Finals-need to manage volunteerism
* 114 swimmers

Henry (Treasurer)

* Not present due to surgery recovery- Sent report via email
* *As of May 10, 2017:*
* Checking Account: $145,556.20
* Debit Card: $ 3,273.17
* Savings Account $ 72,968.20
* TOTALS: $221,797.57
* Henry also attached the unpaid membership report. All the information has been updated as of today, unless there are checks in the PO Box.

Meeting concluded: 9:10 pm