



# WOODBROOKE HILLS SWIM & TENNIS CLUB

## RULES AND REGULATIONS

UPDATED 7/11/2018

### ADMINISTRATION

- A. The Board of Trustees has given full authority to the Manager and Staff to enforce these rules.
- B. The cost of any property damage will be charged to the responsible active member.
- C. These Rules and Regulations may be revised, amended, or changed by the Board of Trustees at any time in the interest of safety, health, or well being of the members. Changes to these Rules will be subject to the approval of the Board of Trustees in accordance with the By-Laws. Notice to Club members via email will be considered official notice of any changes or additions.

### PURPOSE

- A. The following regulations apply to all members and guests of the Club.
- B. These regulations are established to ensure safe and sanitary operations of the Club and its facilities.
- C. Parents are requested to instruct their children to observe all regulations and obey instructions of the Manager and the Staff.
- D. Failure to comply with these regulations will be considered sufficient cause for the immediate removal of the offending member from Club grounds, or the immediate suspension of the Club privileges for the offending member in accordance with the By-Laws.

### CLUB HOURS

- A. The Club is open from Memorial Day Weekend through Labor Day. (Please see Club Hours of Operations on website for specific hours)
- B. Exceptions: (i). The Club may be closed at the discretion of the Manager during inclement or severe weather or when the water quality is not within proper standards. (ii). The Club will close early for home swimming meets, typically three times per year, or may open late to host the Farmington City swim meet, mini meets, or B Finals as scheduled with NSSL. Reciprocity is available at other NSSL Clubs that are not hosting home swim meets on those given days.

### GENERAL RULES

- A. Each family member upon entering the Club, must check in and be prepared to confirm membership if required.
- B. Children must be at least 12 years of age to use the Club unaccompanied by an adult.
- C. Pets are not allowed on Club premises.
- D. Bikes are to be parked and locked in designated areas.
- E. Woodbrooke Hills Swim and Tennis Club assumes no responsibility for loss or damage to personal property or injury to anyone.
- F. Entrance and exits will be kept clear at all times. Park only in designated areas. Do not block the main gate.
- G. Service gates are to be accessible to emergency vehicles at all times.
- H. Entrance to locked facilities during "off-season" is strictly prohibited.
- I. Glass containers are prohibited.
- J. Persons under the influence of drugs or intoxicants will be denied use of the Club.
- K. The office phone is for authorized personnel or emergencies only.
- L. No one except authorized personnel may enter the manager's office, pump house or refreshment stand at any time.
- M. Smoking is strictly prohibited on the pool deck and in all other areas of the Club. Smoking is permitted only in the parking lot outside of the pool and Club area, away from the main entrance. This includes cigars, cigarettes, e-cigarettes, and hookahs.
- N. Items in the Lost and Found bin will be discarded or donated every couple of weeks, or when bin is full.

### GUEST REGULATIONS & FEES

- A. Guests must be signed in by a member at the front entrance before entering the Club. (i). Members must be present with the guest at all times. (ii). When the member leaves the guest must leave with them.
- B. Members with 10 or more guests require a private pavilion reservation on weekends and holidays.
- C. Fees (i). Individual guests are \$5 per day (ii). There is no guest fee charged for children 5 years of age and under. (iii). Guest passes do not expire. (iv). Upon sale of your bond, any unused, purchased guest passes may be refunded to the seller. (v). Any "free" passes that are earned must be used by the bond holder, and are not transferable, refundable, or saleable to the future bond holder or any other member of the Club.
- D. Guest fee packages are available. These will be in the form of a pre-purchased discount package loaded onto a member's online account. Fees are 10 passes for \$45 and 20 passes for \$80.
- E. House Guests: (i). Guests of members who stay in the member's home overnight shall be extended a rate of: (a) Individual - \$20 per week (b) Family - \$60 per week (c) This weekly rate will apply for a consecutive 7 day-period. (d) Applications for a house guest(s) must be made to the Club Manager prior to the guest(s) being admitted.
- F. Nannies: Members must enroll nanny as part of their online account and pay a fee of \$75 for the season. This allows the nanny the use of the Club only when the member's children are under their care.

## Woodbrooke Hills Swim & Tennis Club

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Farmington Hills, MI 48334  
248.626.8499

*Mailing Address for Dues:*  
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Farmington Hills, MI 48333

Website:

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Email: [membership@woodbrookehills.com](mailto:membership@woodbrookehills.com)

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## **PRIVATE PARTY POLICIES AND FEES**

- A. A party is considered a private party when a member is interested in reserving the full or half pavilion.
- B. All parties will be reserved online and must be approved by the Manager.
- C. All parties have a minimum two hour charge.
- D. Parties are not reservable when there are swim team, tennis team, or other Club functions.
- E. There is a party ratio requirement of one adult for every five children under the age of 12.
- F. Additional guards are provided for pool safety only and are not party assistants.
- G. Reservations are required at least one week in advance, and must be paid in full at the time of reservation.
- H. Reservation must be cancelled at least one week prior to the scheduled event, otherwise a \$50 cancellation fee will apply.
- I. In the event of inclement weather or non-functioning pool conditions, the Manager reserves the right to cancel the party. If the party is cancelled by the Manager, a full refund will be given or the host is offered the opportunity to reschedule the party.
- J. Party hosts are expected to set up and clean up the party. Additional after party cleaning service by the Club may involve additional fees to the party host. Non-payment of these fees may result in membership suspension.
- K. All party guests must sign in at the front desk.
- L. All general Club and pool rules apply.
- M. Parties are limited to serving beer and wine only; no alcoholic beverages. No glass permitted.
- N. Hosts may bring in additional seating, tables, or accessories at own expense. Pre-approval by Manager is required.

### Fees:

#### Half Pavilion Party

Accommodates up to 60 attendees (Club members included). This is the count for the entire party attendance, not the number that will be in the pavilion at any given time during the party. Includes six picnic tables, 1 grill, pool access, tennis court access, bath house access.  
\$75 per hour, two hour minimum, billed to the whole hour.

#### Whole Pavilion Party

Accommodates 61 to 120 attendees (Club members included). This is the count for the entire party attendance, not the number that will be in the pavilion at any given time during the party. Includes twelve picnic tables, 2 grills, pool access, tennis court access, bath house access.  
\$125 per hour, two hour minimum, billed to the whole hour.

#### Oversized Party

Accommodates over 120 attendees (Club members included). This is the count for the entire party attendance, not the number that will be in the pavilion at any given time during the party. Includes twelve picnic tables, 2 grills, pool access, tennis court access, bath house access.  
\$150 per hour, two hour minimum, billed to the whole hour. See Manager for more details or to make a reservation.

#### Additional Rentals

Once the whole pavilion has been rented for a party, members have the option to add on additional tent rentals as follows. Club staff will provide free set up and take down of tents. Please book with the manager in advance.

20x20 Large tent \$75

10x20 Medium tent \$50

10x10 Pop up tent

## **POOL/POOL DECK RULES**

- A. A soap shower is required before entering the pool.
- B. No running, jumping, skipping or rough play.
- C. No jumping across corners, or playing on the ladders and railings.
- D. Spitting and blowing noses in the pool is prohibited.
- E. The pool may only be used when a Club lifeguard is present and on duty. (i). Do not engage "on duty" lifeguards in conversation or distract them from their careful observation of the pool and swimmers.
- F. All hair, shoulder length and longer, must be tied or secured in a cap.
- G. A person who may have an infectious or communicable disease, bandage, possible infectious condition: i.e. cold, skin eruption, inflamed eyes, open blister, shall be excluded from the pool.
- H. Removal or playing with life-saving equipment is prohibited.
- I. Adult swim will be limited to persons 18 years of age and older, for 15 minutes each hour, at the discretion of the Manager. All those under the age of 18 are expected to fully exit the pool during adult swim.
- J. Children in diapers without plastic pants who are not toilet-trained are not permitted in the pools.
- K. Only flotation devices approved by the United States Coast Guard are allowed in the swimming pool. This designation is indicated on the appropriate flotation devices. No water wings.
- L. Toys are at the discretion of the guards and should be soft. No water squirters.
- M. Do not hang on lane lines.
- N. Lane 6 is a designated lap lane. Please vacate the lap lane if you see someone trying to swim laps.
- O. Diving blocks are off-limits.
- P. Food, candy, gum, and beverages (other than water in a sport drink bottle) are prohibited in the pool deck area. NO GLASS. Please enjoy food and beverages in the funbrella area, pavilion area (when not reserved), or snack bar area.
- Q. Diving is only permitted at the diving well.

## **DIVING BOARD RULES**

- A. Do not swim under or in front of the diving board. Do not hang on the diving board.
- B. No more than one person, and one bounce, is allowed on the diving board at a time.
- C. Check to be certain that the area in front of the board is clear and then proceed to go straight off of the board. After going off of the board, swim to the side of the diving well and exit or swim straight ahead under the lifeline and into the swimming area. No other activities/general swimming are permitted in the diving well when the diving board is open for use.
- D. Do not adjust the diving board fulcrum.
- E. The board may be closed at the discretion of the Manager at any time.

#### **WADE POOL RULES**

- A. No lifeguard will be on duty.
- B. Children must be under six (6) years of age to use the wade pool and must be supervised by a responsible party.

#### **PAVILION/FUNBRELLA RULES**

- A. Funbrella area (and grills) are available to members on a first come, first served basis.
- B. Pavilion area (and grills) are available to members on a first come, first served basis, except when reserved for a private event.
- C. There is a member fridge/freezer available for use to store items too large for a cooler. Please see guards for assistance.
- D. All trash is to be disposed of properly. Please use appropriate garbage, recycling, and returnable receptacles located throughout the pool grounds.
- E. Pick up after yourself and clean off grills after use.
- F. Put tables back how you found them.

#### **TENNIS COURT RULES**

- A. The tennis professionals and coaches, Club management, and tennis committee will supervise all scheduled tennis activities.
- B. Courts are to be used for tennis activities only (i.e. tennis matches, tournaments, practice, lessons and general tennis play).
- C. Proper tennis footwear must be worn at all times: no bare feet, flip-flops or street shoes.
- D. Tennis Team practices and matches have priority for usage of the tennis courts, as do lessons and clinics conducted by the Club's tennis professionals.
- E. Reservations are not needed to play during open court time.
- F. During open court time, please be considerate of others waiting to play. Please finish matches or practice sessions within a half-hour when there is a wait.
- G. All members and guests who use the courts are asked to leave them clean and ready for play. Dispose of empty tennis ball cans and pick up balls from the courts.
- H. Children are welcome to play with adult supervision. Discourage children from hanging on or climbing nets.
- I. Water and sports drinks are allowed on the courts during practice and matches. Otherwise, no food or beverages are allowed on the courts.
- J. Tennis balls and rackets may be borrowed from the pool office. Tennis team equipment from the main pump house may not be used. Members are encouraged to bring their own equipment.
- K. The Club may choose to sell keys that allow limited access to the east courts during off-hours and beyond the end of the normal Club season. Any member or guest playing on the east courts outside of normal Club operating hours do so at their own risk.

#### **GENERAL RULES FOR SPORTS & ACTIVITIES**

(Volleyball Court, Basketball Court, Table Tennis, Gaga Pit)

- A. All equipment must be checked out at the pool office. A member or member's child is responsible for the equipment and it must be returned in the same condition in which it was checked out.
- B. Please limit time to one activity to one hour.
- C. Glass of any type is prohibited in all sports areas.
- D. The Manager may ask players to stop play and take possession of equipment at any time.

#### **VOLLEYBALL SPECIFIC RULES**

- A. Playing in the sand during a volleyball game is prohibited. At no time are toys allowed in the volleyball area. Toys may be hidden under the sand and cause injury to players. There will be no kicking or throwing of sand.
- B. Hanging from the net or aggressive spike shots are not allowed. Any damage done to posts or the net will be equally divided among the members involved in the game at the time the damage occurs.
- C. After using the volleyball area, all players must rinse sand off before entering the pool area.

#### **PLAY STRUCTURE RULES**

The pirate ship is reserved for members 12 years of age and under.