

Woodbrooke January Board Meeting
Wednesday, April 10, 2019

Start Time: 7:07 pm

Meeting Adjourned: 8:32 pm

Attendance: Kevin Yee, Laurie Adams, Rebecca Barens, Dianna Rose, Don Jozwiak, Sarah Marble, Cheryl MacDonald, Brennan Harvath, Greg Bushey, Erin Smith.

I. Grounds: Dianna Rose

- Dianna provided Board with a copy of the Spring Punch List.
- Good news is that pool has been inspected/tested and is not in need of any major repairs.
- Pool resurfacing will start immediately (next week) and will take approx. 1 month to complete.
- Tree fell in back part of property: will call to get quote for removal. There are a couple other trees (dogwood and crabtree in front) that also need removal.
- Will create signup genius for the 2 troops.
- Some jobs require members only (i.e. Funbrellas).
- May 11 is cleanup/set up day: Don will send out communication to members.
- Discussed incentive other than guest passes: will feed volunteers at the end of the day.
 - Other suggestions included appreciation night and/or raffle.
- Got new grills.

II. Communications: Don Jozwiak

- Will send out an email regarding cleanup day.
- Has received 10-15 emails from members regarding inability to log in to new system.
- Will send out an email regarding the 4/16/19 tennis/swim meeting at the library, which will include sign up and meeting the coaching staff.

III. VP: Greg Bushey

- Will get rid of pop machine and meet with Kelly regarding sourcing of concessions.
- Will lead cleanup of office area and leaving it as a useable area (storage).
- Will shop for commercial microwave.
- Need to look at how to configure area and possibly replace carpet because they are removing counter.
- Will purchase wire baskets for storage/display space. Will meet with Kelly to discuss how many baskets, food, etc.
- Will meet with electrician regarding power source for the area.
- Looking for tin sign to frame the area: "SNACKS", "CAFÉ" or "EAT".
- Playscape area was built by Amish company, Playmore Swing Set.
- Will check for warranty paperwork; was installed 5 years ago.
- Will determine if this is warranty work to have it anchored down (loose) and ropes

- repaired. Also, stain finish is very worn.
 - Will look into new backboard for basketball court (vs. new system).
- IV. Swim: Erin Smith/Cheryl MacDonald
- Will meet with the coaching staff (Josh, Kwame, Nick) on Friday.
 - Discussed budget and salary with coaches.
 - Lane caddy has been ordered.
 - Changed team color to Royal Blue; will offer tank top and has ordered towels (\$36 each).
 - First day of practice is 5/13/19 (may start with dryland practice first).
- V. Membership: Brennan Harvath
- All bonds are now sold.
 - Prospective members can go online and complete application. There may be bonds available when members with unpaid dues have their bond revert back to the club (checked the Bond Sale document and it is 30 days after suspension when bond reverts back to the club. Rebecca has given members until 5/15/19 to pay dues with late fees).
- VI. Treasurer: Rebecca Barens
- Need to charge more for late fees for next year (maybe on escalating scale).
 - There is a percentage paid to Easy Facility if dues is paid by credit card.
 - Would like to offer cash incentive if dues is paid by cash/check.
 - New system dumps information into Quickbooks and produces invoices.
 - 49 members still have not paid; dues coming in slowly and paying late fees.
 - \$40,000 paid toward the pool; \$200,000 in the bank; \$311,000 in estimated expenses for the year.
- VII. Tennis: Sarah Marble
- Has not gotten ahold of Miramar.
 - There are bad cracks in the east side court on the service line (dangerous condition).
 - Repair quote is \$2200 to repair it but should last for several years. Increased tennis dues to \$125 this year, which should help cover cost of repair.
 - Previously quoted \$16,000+ to repair all courts.
 - \$12,000 in budget for capital repairs.
 - West courts play okay, but look terrible. It has been 5 years since courts were resurfaced.
 - Tennis schedule is done and will begin June 17, 2019.
 - Miramar is still looking to find 2 tennis pros.
- VIII. President: Kevin Yee
- Looking into purchase of new tent for party rental. Looking at 10x20 or 10x30, but needs to be durable (not pop up, but more like carport).
 - Will be purchasing some cantilevered umbrellas for the deck (Home Depot?).