

Woodbrooke October Board Meeting

Tuesday, October 8, 2019

Start Time: 6 pm

Meeting Adjourned: 8:30 pm

Attendance: Kevin Yee, Laurie Adams, Rebecca Barens, Dianna Rose, Don Jozwiak, Sarah Marble, Cheryl MacDonald, Greg Bushey, Erin Smith.

Not present: Brennan Harvath, Kelly Salter.

Hearing held to address incident that occurred September 2, 2019 at time of pool closing.

- Testimony was given by members who received request for hearing.
- Witnesses present; letter was also read by one witness.
- Members and witnesses were excused.
- Board members discussed testimony.
- Vote taken; consensus made and letter/email will be sent to members of the decision.

I. Communication: Don Jozwiak

- 8 people have asked about the open positions of VP, treasurer, swim and membership.
- Interested people, but no names yet.
- Deadline is Wednesday, October 16. Candidates must be declared.
- Will have paper ballot and online (Google docs).

II. VP: Greg Bushey

- Proposes to have VP position include member interface and point person to the manager.
- Need to create lifeguard orientation with printed guidelines for the lifeguards.
- Will write new job description for VP.

III. Treasurer: Rebecca Barens

- Has printed guidelines for lifeguards.
- Still a number of waivers not signed; many were families who had not checked in.
- Bills are done for the year.
- Comcast has been shut off.
- Called about pulling the dumpster.
- Presented budget.
- Payroll will increase due to minimum wage increase.

(Kelly Salter arrives to meeting).

IV. Manager: Kelly Salter

- Discussed need for a real safe to hold cash.

- Diving board proposal.
 - There is no “break room” for the lifeguards. Often looks as though guards are not working, when they are actually taking a break.
- V. Swim: Cheryl MacDonald/Erin Smith
- Swimtopia bill has been paid.
- VI. Grounds: Dianna Rose
- Contacted 2 contractors on the roof; one declined.
 - Buckthorn removal (tree weed).
 - Pirate ship will be fixed, stained and powerwashed.
 - Front landscaping will be done.
- VII. President: Kevin Yee
- Will shut off water at pool.
 - Got actual price for pool heater and replacing gates/fence.
 - Will repair concrete deck and kiddie pool.
 - In order to achieve the necessary repairs to the club, including the pool heater, interior fence/gates and roof repairs among other improvements, a funding mechanism is required.
 - Discussion of increased dues, bond increases, assessments and loans have been discussed.
 - It was ultimately decided that an increase in the bond cost would be the best way to perform necessary capital improvements that are needed right now but allow members to capture these funds back when they sell their bonds since these improvements would be in place for many years to come. It is proposed a one-time increase of \$200 would allow the capital improvements to be done. Each member would be responsible to pay this with their annual dues and their bond value would then be \$900.
 - Will formally approve budget at next meeting.