

Woodbrooke January Board Meeting  
**Wednesday, January 8, 2020**

Start Time: 7:00 pm

Meeting Adjourned: 8:20 pm

Attendance: Kevin Yee, Laurie Adams, Dianna Rose, Rebecca Barens, Cheryl MacDonald, Michelle Bushey, Don Jozwiak.

1. Communications: Don Jozwiak
  - The dues are automatically generated in the system. There were 65 member families affected by auto-renewal
  - Every member was notified via email ahead of time, and they can opt out of autorenewal.
  - Dues are annual; there is not a method to change to April (from calendar year Jan-Dec.)
  - An email will be sent to members, reminding them that this is a system default.
  - Will send an email regarding the bond increase, with pictures of the improvements, and contact information. Will be a "beginning of the year" email.
2. Swim: Cheryl MacDonald
  - Has made a calendar for the upcoming swim season.
  - First swim practice (after school) is Monday, May 11.
  - Has not reached out to the swim coaches yet (Josh and Kwame) but knows that they will be returning.
  - Coordinating with Sarah Marble regarding breakfast with tennis team.
  - Will have an introductory meeting for swim member families to meet the coaches.
  - Will have a club tour for new members in May where swim and tennis team will be discussed.
3. Treasurer: Rebecca Barens
  - Will be sending out paper invoices to the remainder of the unpaid members by the end of the month (Due April 1). Waiting to see if any others will pay online before mailing.
  - Would like to change due date to March 1 for next year.
  - Taxes have been paid.
  - Current bank balance is \$118,000 (normally would be \$57,000-\$60,000 at this time of year).
  - Will include copy of waiver with new invoice.
  - Insurance company will not insure the club without signed waivers from everyone.
4. Grounds: Dianna Rose
  - Circulated a copy of the spring punch list.
  - Looking to schedule the club clean up day May 2 or May 3 (rainout date). Should include lunch?
  - Buckthorn has been removed, but now ivy is growing there.
  - Looked into replacing parking lot, but was cost prohibitive.

- Playscape area: will be powerwashed, stained and new mulch. (\$1200)
- Roofing to the pump house and 2 flat areas of club house (locker room space). Does not need complete tear off; will be overlay only (\$8000).

5. President: Kevin Yee

- Sewer line to kiddie pool will be corrected.
- Parking lot repair.
- Big project will be finding the leak and repairing the deck (behind diving boards).
- Plan to have Aquatic Source open in mid-April, so that deck can be repaired.
- Tennis courts (west side) to be repaired by Goddard Coating.
- Pool heater to be put in this week (will have before and after pictures taken to provide to insurance company).
- Pool pump replacement will not be done yet, since we have a backup.
- Fencing contract is signed, and includes the back fence repair.
- Early order of chemicals.

6. Vice president: Michelle Bushey

- Will be meeting with Kelly next week to discuss lifeguard issues.
- Funbrellas: will have signage as opposed to sign up sheets.