

Woodbrooke Board Meeting
Wednesday, April 8, 2020

Start Time: 7:00 pm

Meeting Adjourned: 7:52 pm

Attendance: Kevin Yee, Brennan Harvath, Don Jozwiak, Michelle Bushey, Laurie Adams, Dianna Rose, Cheryl MacDonald, Erin Smith, Sarah Marble, Kelly Salter.

1. President report (from Kevin Yee)
 - Need to discuss what happens if the Stay at Home Order is extended.
 - We will refer members back to the budget on the website. The members all have ownership of the club, and our intention is to open, but we must abide by the State guidelines and county rules.
 - Don has done research regarding the PGA and pools. Social distancing is difficult at a pool. Would require constant cleaning and staffing would be nearly impossible.
 - We may need to not serve food.
 - Would we even have swim /tennis teams this year? Kelly has contacted other clubs to find out what they are doing.
 - We are governed by the League for the swim team; too early to determine, but there may be truncated meets.
 - Kevin suggested that Don send out a communication to the members that the swim club is governed by the CDC, State, and local units of government and also the NSSL rules for the swim team.
 - Discussion of committing a summer job to lifeguards may require a stipend if we do not open. No decisions made on this item.
 - We will still need to open the pool because of the chemicals. It cannot stay covered all summer. Aquatic Source is not considered an essential service, so we need to wait for them to open.

2. Treasurer: Rebecca Barends
 - There are currently 20 on the list to sell bond.
 - 60 members have outstanding dues. 4 of those have payment plan.
 - \$46,200 outstanding.

3. Swim: Cheryl McDonald/Erin Smith
 - In current holding pattern. They are monitoring the situation.
 - NSSL makes the decision on the swim team.
 - Don will prepare communication to the members that will cover both tennis and swim team.

4. Tennis: Sarah Marble
 - Goddard Coating has been contacted. Hopefully they will be available this summer.

- Could have a truncated season with some matches if we open in July.
5. Grounds: Dianna Rose
- The roof and pirate ship are considered non-essential.
 - Company that will be repairing the pirate ship said that we are first on the list.
 - Currently in a holding pattern.
 - Landscaping is non-essential. May be able to cut lawn.
 - Dianna plans to do the flower beds herself.
 - Heater has been removed.
 - Foot wash line was leaking, but don't think we need to dig up concrete and hopefully we can reroute the line.
 - Heater repairmen are ready to go, but it is considered non-essential. Should be quick repair once the order is lifted.
 - Cannot start the pump without the heater.
 - Aquatic Source will open with our alternate pump. We are hopeful that the broken pump can be repaired instead of replaced.
 - We are currently on budget with capital expenditures. We have money for repairs and maintenance.
6. Vice-President: Michelle Bushey
- Currently in a holding pattern. No staffing yet because things are too uncertain.
7. Membership: Brennan Harvath
- There are currently 21 bonds to sell.
 - 18 of those have not paid their dues.
 - Need communication sent to members that we are all in this together.
 - We have sold 13 bonds so far this year.
8. Manager: Kelly Salter
- In a holding pattern.
 - Will work to salvage whatever season we have left.
 - No hiring yet.
 - Aquatic Source will bring chemicals in May.
 - Should we limit the number of guests? Limit gatherings?

Don will send email communication to all members. Will send to the Board for input prior to sending it out.

Rebecca has sent 2nd notice letters to members who have not paid dues. She is working with those who have requested a payment plan.

Meeting adjourned.

