

Woodbrooke Hills Board Meeting Minutes
Jan 8, 2025 7:00pm

In attendance

President: Sidra Lewis

Vice President: Dan Phillips

Membership: Karl Farlow

Building/Grounds: Alex Zomberg

Secretary: Erika English

Treasurer: Rebecca Barends

Tennis Chair: Sarah Marble

Swim Chair: Jill Elder

Treasurer Updates:

Autopayment: 40 new members signed up for auto pay in addition to the 60 already on autopay. Helps having an increased number of members (now 100 members) on autopay. Paper invoices will be sent later this month. Electronic invoices sent on 1/6/25 for those not on auto-pay. In contact with the accountant to do taxes. Winter taxes paid today. Non-profit filed for the year.

Membership Updates:

Membership numbers: 14 members looking to sell their bond. 5 sold since the pool closed. One sale is pending.

Improved process for onboarding new members: Perhaps set up the application as a Google Doc and allow members to then pay via CC to avoid a lot of monetary transactions and delays in paperwork handling. Consider a docusign to allow digital signatures.

Secretary Updates:

Website has been updated to reflect 2025 changes- membership application, approved budget and opening weekend/early season hours based on FPS schools (last day June 12- first full day open?).

Annual meeting minutes approval

Building and Grounds:

Having diving board checked if it needs to be replaced, repaired, etc.

Goals for the upcoming season: Replace the spigot on the green grass area to reduce leaks, avoid leaving water running to avoid flooding in that area. Will look into new footwash. Reorganize the shed. Will set up a clean-up date. Checking into feasibility of adding fowling, disc golf, additional outdoor games/activities.

Swim Updates:

New merchandise vendor to be used this year- The Varsity Shop

Venmo account to be used for concession stand items only

New email created: woodbrookeswimteam@gmail.com

Fundraising

Superbowl squares to be sent (\$20/piece earns \$1000 for the team)

Fundraising document created, breaking down different fee categories for team/club sponsors. This will aid in cutting team costs.

Tennis Updates:

Andre confirmed he is returning as head coach. Tennis courts to be resurfaced and repaired before Memorial Day

Proposed Improvements:

Clubhouse Updates: rearranging layout? Flooring under slushie machine? Snacks up behind the lifeguards, smaller freezer and fridge. Make the space more usable. Alex to work on this.

Additional Cameras: keep on rolling agenda

Funbrella Updates: New canvases to be ordered in March along with some additional pieces that need to be repaired.

Diving board: Will have it inspected prior to club opening. Looking into having cement near diving well filled.

Pirate ship: Will have Matt G to evaluate any maintenance needed.

Membership Feedback:

Shade options: (annual meeting, additional shade options requested: umbrellas to "rent"? Will look into ordering Versa-Brella Umbrellas for members to borrow. Will need to arrange a way for them to be "checked out" to ensure they're returned in good condition.

Request a poolside basketball hoop. Issues, insurance, people getting hit: declined.

With dues increase, a member suggested a few free guest passes per account to offset: declined. Guest passes are part of the house money on account and could therefore be used for concessions, etc and defeats purpose of the need for dues increase

Upright chairs to be restrapped- Rebecca will arrange

Plan for lifeguards: need a better way to ensure members check in and guests are accounted for. Possibility of having a google form to capture photos to help with guest check-in. Lifeguards to have a checklist of daily/shift tasks. Dan to work with the pool manager on this. Guards to have proper attire when in stands.

Next meeting: 2/12 6:30pm