

# WOODBROOKE HILLS SWIM & TENNIS CLUB

## Rules & Regulations

Updated: October 1, 2025

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### 1. ADMINISTRATION

1. **Authority:** The Board of Trustees grants full authority to the Manager and Staff to enforce these rules.
  2. **Property Damage:** Any property damage will be charged to the responsible active member.
  3. **Changes to Rules:**
    - Rules may be revised, amended, or changed by the Board of Trustees at any time for safety, health, or well-being of members.
    - All changes must be approved in accordance with the By-Laws.
    - Email notification to members will be considered **official notice** of any changes.
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### 2. PURPOSE

1. These regulations apply to **all members and guests** of the Club.
  2. The goal is to ensure safe, sanitary, and enjoyable operation of the Club and its facilities.
  3. Parents should instruct children to follow all rules and obey the Manager and Staff.
  4. **Failure to comply** may result in:
    - Immediate removal from Club grounds, or
    - Immediate suspension of Club privileges (per By-Laws).
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### 3. CLUB HOURS

1. **Season:**

- Open select weekends in May.
- Open Memorial Day Weekend through Labor Day.
- See **Club Hours of Operation** on the website for specific times.

2. **Closures & Exceptions:**

- **Weather:** The Club may close during severe weather or when water quality is below standards.
- **Swim Meets:** The Club will close early for home swim meets (about 3 per year) or open late for events such as:
  - Farmington City Swim Meet
  - Mini Meets
  - B Finals (per NSSL schedule)
- **Reciprocity:** Members may visit other NSSL Clubs not hosting home meets on those days.

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### 4. GENERAL RULES

1. **Check-In:** Each family member must check in and confirm membership when entering.
2. **Liability Waiver:** All members must have a signed waiver on file.
3. **Age Requirement:** Children under 14 must be accompanied by an adult.
4. **Pets:** Not allowed on Club grounds.
5. **Bicycles:** Park and lock in designated areas.
6. **Liability:** The Club is not responsible for lost/damaged property or personal injury.
7. **Parking & Access:**
  - Keep entrances and exits clear.

- Park only in designated areas.
  - Do not block the main gate.
8. **Emergency Access:** Service gates must remain accessible at all times.
9. **Off-Season Access:** Entrance to facilities is prohibited when the Club is closed.
10. **Glass:** Glass containers are prohibited anywhere on Club grounds.
11. **Intoxication:** Persons under the influence of drugs or alcohol will be denied use of the Club.
12. **Phone Use:** Office phone is for emergencies or authorized personnel only.
13. **Restricted Areas:** Only authorized personnel may enter:
- Manager's Office
  - Pump House
14. **Smoking Policy:**
- Smoking is prohibited on the pool deck and all other Club areas.
  - Smoking is permitted **only** in the parking lot, away from the main entrance.
  - Includes cigars, cigarettes, e-cigarettes, and hookahs.
15. **Lost & Found:** Items will be donated or discarded every few weeks or when the bin is full.
16. **Commercial Activity:** No member may offer commercial services on Club grounds without Board consent.
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## 5. PREMIER PASS

### 1. Eligibility and Limitations

- Applicant(s) must have maintained continuous full membership at Woodbrooke Hills Swim and Tennis for **at least 15 consecutive years** prior to applying for Premier Pass.
- Any membership bond held must be transferred in accordance with the Pool's By-Laws before Premier Pass takes effect.

- Premier Pass are **non-transferable**, only 10 Premier Passes are available club wide.
- Any change in eligibility (e.g., addition of dependents, request for voting rights) will require conversion back to a full membership at the current dues rate and bond terms.
- Premier Pass must abide by all rules, policies, and By-Laws.

## 2. Membership Composition/Privileges:

- Premier Pass is limited to a **maximum of two individuals** per membership account. No dependents may be added.
- **Access:** Premier Pass receives the same facility access and amenities as full members.
- **Guests:** Premier Pass may bring guests under the same guest policies and fees as full members.
- **Voting Rights:** Premier Pass **do not have voting rights** in Pool elections or governance matters.
- **Events & Committees:** Premier Pass may participate in events and serve on committees at the discretion of the Board.

## 3. Financial Terms

- **Annual Dues:** Premier Pass annual dues are set at **50% of the current full membership rate**, rounded to the nearest dollar.
- **No Bond Fees:** As the bond is relinquished upon joining Premier Pass, no bond fees apply. Special assessments, if required, will need to be paid.

## 4. Application Process

- Submit a completed **Premier Pass Application** to the Membership Committee.
  - Provide documentation confirming:
    - i. 15 consecutive years of full membership.
    - ii. Sale or transfer of membership bond.
    - iii. Names of no more than two individuals to be listed on the membership.
  - Receive Board approval prior to the change taking effect.
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## 6. GUEST REGULATIONS & FEES

1. **Sign-In:** Guests must:
    - Be signed in by a member before entering.
    - Sign a liability waiver.
    - Remain with the members at all times.
    - Leave when the member leaves.
  2. **Large Groups:** Members with 5+ guests must reserve the private pavilion.
  3. **Fees:**
    - \$8 per day for individual guests
    - No charge for children age 3 and under
    - Guest passes do not expire
    - Upon sale of a bond, unused guest passes:
      - Must be used by the bondholder
      - Are not transferable, refundable, or saleable
  4. **Nanny Privileges:**
    - Must be enrolled under member's online account
    - Seasonal fee: \$125
    - Nanny may only use the Club when caring for the member's children
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## 7. PRIVATE PARTY POLICIES & FEES

1. **Definition:** A private party is any event where a member reserves the pavilion.
2. **Reservations:**
  - Must be booked online and approved by the Manager.

- Reservations must be made at least **one week in advance** and paid in full at booking.

### 3. **Party Restrictions:**

- Minimum three-hour charge.
- Not permitted during swim team, tennis team, or other Club functions.
- Ratio requirement: **1 adult for every 5 children under age 12.**
- Additional guards are for pool safety only—not party assistance.

### 4. **Cancellations:**

- Member-initiated cancellation: charged 50% of total party cost.
- Manager-initiated cancellation (e.g., bad weather or pool issues): full refund or option to reschedule.

### 5. **Host Responsibilities:**

- Set up and clean up the party area.
- Additional post-party cleaning by the Club may result in extra fees; non-payment may result in membership suspension.

### 6. **Guest Requirements:**

- All guests must sign in at the front desk and sign a liability waiver.
- All general Club and pool rules apply.

### 7. **Food & Beverages:**

- Beer and wine only; no other alcoholic beverages.
- No glass containers.

8. **Equipment:** Hosts may bring extra seating/tables/accessories with Manager approval.

9. **Capacity:** Pavilion rental includes up to **120 attendees** total (entire party attendance). Includes pavilion, pool access, tennis courts, and bath house.

### 10. **Time Slots & Rates:**

- **12–3 pm** or **4–7 pm.**
- Weekdays: \$325 per slot.

- Holidays/Weekends: \$400 per slot.
  - Additional time requires booking the full extra block.
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## 8. POOL & POOL DECK RULES

1. Soap shower required before entering pool.
2. No running, jumping, skipping, or rough play.
3. No jumping across corners or playing on ladders/railings.
4. Spitting or blowing noses in the pool is prohibited.
5. Pool use only when a lifeguard is on duty—do not distract lifeguards.
6. Hair shoulder-length or longer must be tied back or in a cap.
7. Anyone with infectious conditions, open wounds, or bandages may not enter the pool.
8. Removal or tampering with life-saving equipment is prohibited.
9. **Adult Swim:** 15 minutes each hour, for ages 18+, at Manager's discretion.
10. Children in diapers must wear plastic pants; non-toilet-trained children are not allowed in the pool without proper protection.
11. Only **U.S. Coast Guard–approved flotation devices** allowed (no water wings).
12. Toys: Must be soft and are subject to guard approval. No water squirters.
13. Do not hang on lane lines.
14. **Lane 6** is for lap swimming only—vacate if someone needs to swim laps.
15. Diving blocks are off-limits.
16. Food, candy, gum, and beverages (except water in sport bottles) prohibited on pool deck.
  - No glass containers.
  - Food and drinks allowed in Funbrella area or pavilion (if not reserved)
17. Diving permitted only at the diving well.

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## 9. DIVING BOARD RULES

1. Do not swim under or in front of the diving board. No hanging on the board.
2. Only one person on the board at a time; only one bounce is allowed.
3. Check that the area in front of the board is clear before diving.
  - Dive straight off the board.
  - After diving, swim to the side of the diving well and exit, or swim straight ahead under the lifeline into the swim area.
  - No general swimming in the diving well while the board is in use.
4. Do not adjust the diving board fulcrum.
5. The Manager may close the board at any time.

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## 10. PAVILION & FUNBRELLA RULES

1. **Funbrella area (and grills):** Available on a first-come, first-served basis.
2. **Pavilion area (and grills):** First-come, first-served unless reserved for a private event.
3. A member fridge/freezer is available for oversized items—ask guards for assistance.
4. Dispose of trash properly in designated garbage receptacles.
5. Clean grills after use and return tables to original arrangement.

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## 11. TENNIS & PICKLEBALL COURT RULES

1. Courts are for tennis activities only: matches, tournaments, lessons, practice.
2. Proper tennis shoes required—no bare feet, flip-flops, or street shoes.
3. Tennis team practices/matches, lessons, and clinics have priority.

4. No reservations required for open court time.
  5. Limit play to 30 minutes when others are waiting.
  6. Keep courts clean—dispose of cans and collect balls after play.
  7. Children are allowed with adult supervision.
  8. No hanging on nets.
  9. Water and sports drinks allowed during play; no other food or beverages.
  10. Tennis team equipment may not be used.
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## **12. GENERAL SPORTS & ACTIVITY RULES**

*(Volleyball Court, Basketball Court, Table Tennis, Gaga Pit)*

1. All equipment must be checked out at the pool office and returned in the same condition.
  2. Limit play to one hour per activity.
  3. Glass is prohibited in all sports areas.
  4. The Manager may stop play or take back equipment at any time.
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## **13. VOLLEYBALL-SPECIFIC RULES**

1. No playing in sand during games; no toys in the volleyball area.
  2. No kicking or throwing sand.
  3. No hanging from nets or aggressive spike shots. Damages will be divided among responsible players.
  4. Rinse off sand before entering the pool area.
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## **14. PLAY STRUCTURE RULES**

1. Pirate ship is reserved for members age 12 and under.

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**Approved by the Board of Trustees**

**Effective: October 1, 2025**