

Woodbrooke Hills
Board Meeting May 12, 2026

In attendance: Rebecca, Sidra, Dan, Alex, Erika, Erica, Kelly
Sarah: emailed updates, Karl emailed updates

Kelly manager: Staff is ready; around 20 guards are hired for the season. Several new faces this season. Kelly is remaining as manager. Ryan to be "second in command". Bringing back Memorial Day BBQ for the club on Monday. End of summer party set for Friday June 12th. Other events. Club chemicals have been balanced; ready for swim practice to start tomorrow. Plan to post photos of the guards to hang on the wall. Guard training this Sunday. Uniforms are set for the season. Will be wearing either shirt and/or hats to be seen as guards. Direct concerns with Kelly and/or Ryan. Majority of members buy the guest passes and get their guests paid for. Working on a process improvement to capture all guests appropriately. Requesting a check-off for bathroom checks for cleanliness to ensure the bathrooms are being monitored.

Sidra: no updates

Dan/VP: reviewed check-in procedure for members. There is an updated program being used to help with a smooth check-in process. An issue noted: photos are not available for all members. The photos loaded to accounts are linked to only the main member on the account. It is an additional cost to add photos for all members. Concern is getting all members/guests checked in appropriately. Per Kelly, most of the membership pays their guest passes. Will be working with the new guards on verifying the membership/guests.

Erica: Swim: Swim practice was due to start this Monday, postponed to Wednesday. Temp high for Wednesday is 57 degrees so off practice til Thursday. Team has 77 swimmers registered with 10 on the preteam. Mock-meet June 6th in the morning until noon. Team photos/parent meeting June 9th. 5 lane sponsors this year for the team. We have a credit with the NSSL this year. Swim Lessons: will be offering morning and afternoon lessons, half hour sessions. The lessons will be instructed by the swim team coaches and Ellie Saum. \$100/4 days of lessons. We will have a 1:4 or 1:5 ratio with instructors to swimmers. The sign up will be done through a sign-up genius, posted to the website and facebook page.

Alex: Concrete has been put in on deck, and for basketball court. The diving blocks are in. The basketball court coating will be added in a couple of weeks, once the coating is cured. The cold, wet weather delayed by a couple of weeks. The nets/hoops will be up in the next week or so. Hoops will be put in at a set height. The electrical work should wrap up on Friday. New lines needed due to damage from concrete replacement/bring up to code. The lobby will need to be cleaned once the electrician is done working. Dirt on the carpeting in the office. Will consider having the carpet cleaned prior to opening. Kelly will look into carpet cleaning. We ordered a shop vac. The remaining chairs can be put out along with the guard stands. Will hold off on moving bleachers until closer to opening. Grass seed has been laid in the areas where

the trucks damaged the lawn. A handful of families came and assisted with the clean up day. Families will get \$25 on their account per day they helped.

Rebecca: Several additional expenses with the concrete and electrical. Focusing on revenue generating things- will be having warm pretzels and cheese added to the concessions. The electrical issues noted during construction/concrete work were an unexpected added expense. Looking into what we can do to try and avoid dues increase for next year. People paying with credit cards costs 2.9% plus 30 cent swipe fee for each transaction. Can pay with ACH direct from bank account for a lesser cost. Looking into an invoicing process next year. Maintain a minimum payment using a credit card for adding money to the account. Look into possibly adjusting the cost for pavilion rental (discount for cash pay?).